WNSC Draft Board Meeting Minutes

|  |  |
| --- | --- |
| Date | Dec 22, 2021 @ 7pm |
| Location | [zoom](https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fus02web.zoom.us%2Fj%2F84037737752%3Fpwd%3DWEhYbGRFMk5USzJWWTI3d0FBZzVsdz09&data=04%7C01%7CJasmin.Greavett%40gov.ab.ca%7C87dfe96fc23e49ce20c208d8e7ca04ad%7C2bb51c06af9b42c58bf53c3b7b10850b%7C0%7C0%7C637514202134216276%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=GX7cLbn3Y1p7y4mnsYlvxQ6zidj56UReofcksuS3jSk%3D&reserved=0) |
| Regrets | Ken, Lori |
| Attendance | Micheal, Christine, Theresa, Jasmin, Matt, Randy, Amber, Gordon | |

|  |  |
| --- | --- |
| **MEETING OPENING** | |
| **Agenda item: Welcome** | **Presented by: Michael** |
| Called to order 7:04pm | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Agenda item: Approval of Agenda** | | **Presented by: Michael** | |
| Michael presented the agenda Motion to approve with amendments: Approved by consensus  - xmas/jan lodge schedule  - lessons | | | |
| **Agenda item: Approval of Minutes** | | **Presented by: Michael** | |
| Michael presented the Nov minutes for approval. | | | |
| **MOTION** by Jasmin | To approve as presented | | **Seconded by Christine. Passed** |
| **OLD BUSINESS** | | | |
| **Agenda Item: HWY 40 Update Presented By: Michael** | | | |
| No update. Contact Matt if any impact identified that needs to be tended to. | | | |
| **NEW BUSINESS: GOVERNANCE** | | | |

**Agenda Item: Lodge Coordinator Recruitment Update Presented by: Christine.**

Dallal Olver has accepted the position as offered. Lori will work with her on her training & initial priorities.

Executive will review the job description and establish KPIs.

|  |  |  |  |
| --- | --- | --- | --- |
| **NEW BUSINESS - OPERATIONS** | | | |
| **Agenda Item: Lodge Scheduling** | | | **Presented by Theresa** |
| With the exception of closures due to weather as per the existing policy on the website:  Christmas  Lori has drafted lodge hours. Coverage provided by lodge attendants, trained volunteers, board members and Dallal.  **Agenda Item: Lessons Presented by: Theresa**  Dates will be available early January. | | | |
| **FUNDING/GRANTS**  **Agenda Item: Grant Funding Winter/Spring 2022 Presented by: Gordon**  Swan City Rotary – request submitted for range mats funding  GP Rotary – funding request for Rental skis (delayed funding reviews until spring)  Pursuit of Excellence – Theresa has already submitted (reviewed in Feb)  Weyerhaeuser has provided $500 | | | |
| **Agenda Item: Additional Funding Opportunities Presented by: Gordon**  CFEP – land survey expenses could be submitted. Matt will prepare the grant once quotes for items received.  Crowdfunding Alberta – opportunity for up to $2,500 in top-up funding from GoA | | | |
| **SUB-COMMITTEES** | | | |
| **Agenda Item: Bylaws Presented by: Lori** | | | |
| Nothing to report | | | |
| **Agenda Item: Trails Volunteer Recruitment Committee Meeting Date Presented by: Michael** | | | |
| TOR will be shared in early January and the first meeting scheduled to follow.  **Agenda Item: Special Events Presented by: Michael** | | | |
| Banff Mountain Film Festival Update  Tickets went on sale Dec 6th. College can have 500 people in the theatre with current capacity limits.  Risk that the venue could be cancelled if the college deems necessary given changes in COVID guidelines.  Decision to refund all ticket fees if necessary due to in-person event cancellation. | | | |
| **DIRECTOR & COORDINATOR REPORTS** | | | |
| **Agenda Item: Treasurer** | | **Presented by: -** | |
| Nothing to report. | | | |
|  | | | |
| **Agenda Item: Trails** | | **Presented by: Michael** | |
| Looks like they have been well used.  Need to replace sign at North entrance. | | | |
| **Agenda Item: Facilities** | | **Presented by: Michael** | |
| Michael will draft grooming schedule/priorities and share with key staff/volunteers for review.  Asset review research completed. Expect to hear results before end of Jan. | | | |
| **Agenda Item: Biathlon** | | **Presented by: Randy** | |
| First team race Dec 11/12 was a success. | | | |
|  | | | |
| **Agenda Item: Jackrabbits** | | **Presented by: Theresa** | |
| Registrations still really low but are open in Zone 4.  Ski pickups have been accommodated for those registered.  January 1st kickoff planned. | | | |
|  | | | |
| **Agenda Item: Race Team Parent Representative Presented by: Amber** | | | |
| First race Dec 18/19 in Canmore. ~12 participated.  No training program out over Christmas yet but will be prepping for race in Canmore Jan 8/9. | | | |
| **Agenda Item: Marketing/Communications** | | **Presented by: Christine** | |
| Newsletter will be published on website Dec 23rd. | | | |
| **Agenda Item: Programs** | | **Presented by: Theresa** | |
| Nothing to report. | | | |
| **Agenda Item: Member at Large** | | **Presented by: -** | |
| Nothing to report | | | |
| **Agenda Item: Secretary** | **Presented by: Jasmin** | | |
| Reminder to submit feedback on policies before January 17. | | | |
| **Agenda Item: Vice President Presented by: Christine** | | | |
| Nothing to report. | | | |
| **Agenda Item: President** | **Presented by: Michael** | | |
| Nothing to report. | | | |
| **Agenda Item: Past President Presented by: -** | | | |
| Nothing to report. | | | |

**Motion to adjourn by Michael. Approved by Consensus.**

Meeting adjourned at 7:52 pm.

Next Meeting Jan 19 @ 7pm via zoom