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| **MEETING OPENING** | |
| **Agenda item: Welcome** | **Presented by: Michael** |
| Michael called the meeting to order on zoom at 7:05 pm. | |

WNSC Draft Spring General Meeting Minutes

**Date** April 26, 2021 @ 7pm

**Location** Meeting held via zoom**Regrets** Dan Martin, Randy Hopkins, Cori Janes

**Attendance** Michael Morgan, Christine Rawlins, Lori Brough, Rosemary & David Kay, Matt Wild, Shannon Armstrong, Greg Poirier, Caroline Seip & Nathan Smith, Leonard Scharbach, Alex Brankovsky, Doris Gordon, Eric Chislett, Gordon Halliday, Shane Mudryk, Theresa Thompson, Gord Meyers, Eric Chislett, Jasmin Greavett, Liz Tinworth, Liam Tinworth

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| **Agenda item: Approval of Agenda** | | | | **Presented by: Michael** | |
| **MOTION** by Leonard Scharbach | To approve as presented | | | | **Seconded by Shane Mudryk. Passed.** |
| **Agenda item: Approval of Fall General Meeting Minutes** | | | | **Presented by: Christine** | |
| Michael presented the Fall General Meeting minutes for approval. | | | | | |
| **MOTION** by Dave Kay | To approve as presented | | | | **Seconded by Amber Gaultier. Passed.** |
| **OLD BUSINESS** | | | | | |
| **Chair’s Report** | |  | | | **Presented By: Michael** |
| Thank you all for your support and creativity! We had a successful year despite the challenges presented by COVID. Were able to adapt to keep programming functioning with minimal interruptions. Thank you to the Program Directors for keeping our club active all winter.  Finished 2020 with 975 members! 30 – 59 yrs the bulk of our membership. 82% from the City. 15% from the County.  Closure of the lodge – thank you Lori for taking charge of how to safely open the lodge once restrictions allowed. Really streamlined how we do things by offering online bookings for rentals & waxing.  Improvements made to signs around the lodge and throughout the trails.  Great use of the snowshoe multiuse trail which was also opened to walkers given limited amount of snowfall this year.  Shout-out to organizers of local events: cross country team; biathlon team; duathlon, & loppet. Facilitated a great sense of community!  Developed Sub-Committee on Fundraising to ensure we are aware of and prepared for various grants available.  Continued work on Business Plan – board will be reviewing this spring and then it will be posted on the website.  **Financial Report Presented by: Lori**  Lori shared screen with Treasurer Summary Oct 2020 – March 2021 (attached)  Highlights:   * $110,300 membership revenue; nearly double 2019-2020. * Internal audit process updated to build greater checks & balances and accountability. * Introduced e-payment processes where possible | | | | | |
| **DIRECTOR & COORDINATOR REPORTS** | | | | | |
| **Agenda Item: Jackrabbits** | | | **Presented by: Theresa** | | |
| Successful season. Registration was full. Adapted to abide by COVID protocols. Training courses were put on hold due to COVID. Nordic Canada offered pre-requisite training online for free | | | | | |
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| **Agenda Item: Biathlon** | | | **Presented by: Michael** | | |
| 18 participants 18-50+ yrs  Biathlon bears ~ 8 participants  Adjusted to allow training for athletes in biathlon and cross country  Biathlon Canada events cancelled; many online events which the team did participate in when possible.  Liam Tinworth was part of the National Development Team and travelled to Canmore to supplement his training with Provincial and National coaches.  Have submitted Calforex Cup 2021-2022 application to host.  Looking into potential to hold fall running / biking biathlon event as well. | | | | | |
| **Agenda Item: Cross Country Race Team** | | | **Presented by: Amber** | | |
| 31 athletes participated; 3 dropped out early on  5 consistent coaches; 3 volunteers; allowed team to break up into smaller groups as required to comply with COVID protocols  Coach from Nordic Alberta brought in in Jan; was great to boost attendance to close out the season at 95% participation rate  6 team races held by WNSC for our athletes only.  Nordic Alberta & Canada planning more localized races for the next season. Looking ahead to more competition!  Coach Nathan will be training select athletes over the summer starting in May.  Roller Skating training will be offered this summer as well as virtual training in May/June.  Late august training will resume as typical. | | | | | |
| **Agenda Item: Trails** | | | **Presented by: Matt** | | |
| User Agreement negotiated with Church Group signed.  HWY 40 enhancements – impact to ~ 3 trails east side (sundog, east aspen, hwy 40 loop; & some single track biking) of WNSC – getting quotes on cost to re-route trails; feeling positive the costs will be reimbursed to the club.   * Hoping to start work on re-routing impacted trails this summer   Lease renewal required soon.   |  |  | | --- | --- | | **Agenda Item: Facilities** | **Presented by: Michael** |   No designated director in this position currently but actively looking to recruit.  Installed LED lights to test effectiveness. Will take stock of lights that are out and plan to replace during the summer. | | | | | |
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| **Agenda Item: Programs** | | | **Presented by: Theresa & Lori** | | |
| Programs flourishing! (see attached)  Chicks on Sticks – 95 ladies registered. Met 2x/week. Adjusted procedures to accommodate COVID protocols.  Tanks on Planks – offered 1x/week  School programs for ski & snowshoe lessons  Looking at running programs for school in spring months – currently assessing interest  My Endorphin Zone – 9 participants – to learn strategies & skills for loppet skiing  Adult lessons – very busy! Thank you Lori for coordinating.  Summer programs (4 weeks April – June):  Ladies Hiking Program – full within hours of launching!  Youth Hiking – open for registration  Trail running / walking – open for registration  Mountain Biking Mamas – new program; filled up quickly  Lots of additional creative volunteer-lead programs – thank you for your commitment and leadership!  Created a handbook to guide lessons and rental processes. Thank you so much to all of our instructors!  This year’s loppet set a new record for # of registrants.  3 coaches going on to level 2 PMBI.  Be sure to get approval for tree removal from Matt Wild as some are intentional hazards to assist with skill development. | | | | | |
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| **Agenda Item: Marketing** | | | **Presented by: Christine** | | |
| Shared screen with e-store data, website activity, facebook page, monthly newsletter from Nov 1 – March 31.  Working to keep in touch with new users and welcome them back for the new season. | | | | | |
| **Agenda Item: Fundraising** | | | **Presented by: Christine** | | |
| Banff Mounting Film Festival was virtual format. Estimating $3,000 - $4,000 profit from film package “rentals.”  Can still rent until October 2021.  Information available on our website. Any sales made from the WNSC website will return profits to the club.  Grant submitted to Canada Healthy Communities Initiative to help club evolve and adopt more innovative digital processes. Should hear response on application by June. | | | | | |
| **Agenda Item: Director at Large** | | | **Presented by: Liz** | | |
| Celtic Academy still active. | | | | | |
| **Elections** | | | | | |
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Chair, Vice-Chari, Treasurer and Secretary letting names stand. Will be opportunities to join the executive team in the coming year.

Poll launched for general support of current executive team to continue in their roles:

* Unanimously approved

Directors Matt Wild, Theresa Thompson, Amber Gaultier, Liz Randy will be letting their names stand.

Poll launched for general support of current directors to continue in their roles:

* Unanimously approved
* Cori Janes & Dan Martin have decided not to run again. Michael thanked them for their service and look forward to their continued support of the club in other capacities.

Nominations:

* Gordon Halliday
* Ken Perry

Poll launched for general support of nominations:

* Unanimously approved

Michael provided closing comments and thanked everyone for their continued support.

Meeting adjourned at 8:08 pm.