WNSC Board Meeting Agenda

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| Date | | | Wednesday, February 28th, 2024 @ 7:00 pm | |
| Location | | | In person, Steve Cooper Lodge | |
| Attending: | | | Michael, Cori, Cam, Matt, Ken Perry, Eric, Christine | |
| Regrets | | | Serge, Geo, Randy | |
| **1.0 MEETING OPENING** | | | | |
|  | **Item** | | **Responsibility** | |
|  | * 1. **Welcome** * Quorum confirmed; Eric left at 8:25pm – no quorum | | Michael | |
|  | * 1. **Approval of Agenda** * *Moved by Cori; seconded by Matt* | | Michael | |
|  | * 1. **Approval of Minutes** * *Moved by Cam; seconded by Cori* | | Michael | |
|  | **1.4 Old Business / Business Arising:** | |  | |
|  | **1.4.1 Alberta Winter Games Debrief**  > *Very successful thank to volunteer work getting snow ready; Lauren Briere (SwampDodgers) was critical to preparing the biathlon stadium and pulling snow in. XC used some snow to fill in Claw Ridge but there were still issues with spring water. Bizarre activity from ground water in several places. Awesome feedback from parents, coaches and athletes sent in via social media. Lots of volunteers gained experience and hosting certifications, so now in a good position to host other events in the future. Good to have Technical Search and Rescue onsite as medics. County grant funds were well utilized for equipment / future use.*  **1.4.2 Lease Renewal**  > *No update / Matt to follow up w email and check in*  **1.4.3 Policy / Bylaw Update**  > *No update*  **1.4.4 Acknowledgements/Thankyou**  > *Will be acknowledging SwampDodgers on social media and in next Club e-newsletter* | | Michael  Matt  Michael  Michael | |
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| **2.0 OPERATIONS COORDINATOR** | | | | |
| **Item** | | | **Responsibility** | |
| **2.1 Operations Coordinator Report**  > *No report*  **2.1.1 May Events Requests: Colour Run, Meet in the Middle, Hike for Hospice**   * *Color Run (May 4th) = Request to bill lump sum at $500 – approved. Discussion on should we charge for fundraisers wanting to use the facility? Would this set a precedent for other groups? Need to cover operating costs, especially in a low membership year. Have charged for this event in previous years / why we developed the price matrix. Consensus that Board can decide after the event if we want to make a donation. Michael to advise organizer = DONE.* * *Meet in the Middle (May 25th) = OK to host and $4.50 / person – May 25th. Went well in previous years. Michael to advise organizer – DONE.* * *Hike for Hospice = (May 5th): New request. Would be back to back with Color Run – decided to decline.*   **2.1.2 Rental requests**  > *Still getting some inquiries.* *Continue to table this; need to circle back on and evaluate further before heading in a new direction,* | | | Michael | |
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| **3.0 NEW BUSINESS: OPERATIONS** | | | | |
| **Item** | | | **Responsibility** | |
| **3.1 Lodge Opening/Closing Plan, Lights, Return to Programming:**  > *Now snow is here, back to programming, North has reached out to ski instructors. Rentals are ready to go this weekend (Feb 24-25). All lights should be on. Friday March 1st social ski is a go. Ken is good with Wed PM lodge closing.* | | | Michael | |
| **3.2 Silver Arch Water Management:**  > *Two people from County came out to look at it – no remediation options at this time. Have some ideas for Spring / Summer + will bring them out to look at it. If anyone knows water / engineer person – come and look at it now + in the spring. Something has fundamentally changed. Once we have some proposals, a sub committee will be struck to help evaluate them.* | | | Michael | |
| **3.3 Maintenance Building Lighting Option:**  > *Big lights in the shop are failing. Have a cost effective solution = 10,000 lumen bulbs in standard sockets. Use bay lights – can solve in operating budget.* | | | Michael | |
| **3.4 Ginzu order:**  > *Skandic is working well with groomer; have sent in deposit for the build on Ginzu w 4-5 week build time. Snowdog will be next. Gregg did find a couple of implements that helped and will pass feedback on to Geo + get it into the plan and advocate for them to be used next season.* | | | Michael | |
| **3.5 Asset Disposal**   * + 1. **Alpine snow machine(s):** * *Cam and Ken Perry interested to work on sale of old Ginzu. Will come back with a proposal on how to dispose. Same with some other equipment. Might be a good opportunity to create an asset disposal policy / procured for future reference.*    + 1. **Goulds pump and base:** * *Is there a possibility to use this at the Club for snowmaking in the future? Or dispose of it? Will discuss further with key people and decide.* | | | Michael | |
| * 1. **Loppet & other spring events:** * *Have 2 weekends where groups are away at the Arctics. Would have to be a pop event if we do it – stay tuned. Eric expressed an interest in a full Loppet / multi sport over a weekend. Plan in Spring 2024, market in Fall 2024 and host in Winter 2025. Matt interested too.* | | | Michael | |
| * 1. **Hosting Provincial Events 2024/2025:** * *Information item. There is potential to host some Provincial events next year – they like to confirm dates in the Spring for the following Nordic year. Are there people who are willing to be the lead? Need to be mindful of the impact to general membership. Each year we can opt in / out of Calforex. Don’t have to decide now but heads up for the future.* | | | Michael | |
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| **4.0 NEW BUSINESS: GOVERNANCE** | | | | |
|  | **Item** | | **Responsibility** | |
|  | **4.1 Treasurer Transition:**   * *Still some challenges with banking; have transitioned more items from Sharon to Dori. Still figuring things out.* | | Michael | |
|  | **4.2 Logo Rebranding Update:**   * *No formal action from Christine. Matt has an AI option. Bragg Creek trail group – Provincial operating grants? Discussion on the Pros and Cons to having the word “Club” in the name. Commitment to do a member engagement activity at the Spring GM to gauge interest in changing the logo or not.* | | Christine | |
|  | **4.3 AGLC Board Requirements:**  > *Have been advised that same person cannot hold two Executive positions (i.e. Vice President + Secretary) so need to correct at the Spring General Meeting. Christine willing to step down as VP to free up the succession position and run for Secretary instead.* *AGLC is OK with timeline for this change and this has not impacted casino funds being deposited to the Club.* | | Michael | |
|  | **4.4 Spring General Meeting:**  > *Discussion on best date - decided on Sunday April 21st. Will include Elections for open positions (VP, Secretary, Fundraising), a report on ski season maintenance work plan for Summer 2024, Trails Master Plan update + logo feedback.* | | Michael | |
|  | **4.5 Safe Sport:**  **>** *Have 3 associations that Wapiti Nordic is affiliated with: Biathlon AB, Nordiq AB, AB Bicycle Association. Some things have to be club specific. How do we show support for Safe Sport? Need to have Club adopted processes to make sure we are compliant. Needs to be on our radar for the future. See attachment circulated with the agenda.* | |  | |
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| **5.0 FINANCIAL REPORT/FUNDING/GRANTS** | | | | |
|  | **Item** | | **Responsibility** | |
|  | **5.1 Financial Report**  > *No report. Serge to circulate when he gets back* | | Serge | |
|  | **QUORUM LOST / MEETING ADJOURNED AT 8:25pm** | |  | |
|  | 5.2 Latest Grant Applications/Awards | | Michael | |
|  | 5.3 Upcoming Grant Application Windows | | Michael | |
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| **6.0 SUB-COMMITTEES** | | | | |
|  | **Item** | | **Responsibility** | |
|  | 6.1 Sub-Committee status review | | Michael | |
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| **7.0 DIRECTOR & COORDINATOR REPORTS** | | | | |
|  | **Item** | | **Responsibility** | |
|  | 7.1 Treasurer | | Serge | |
|  | 7.2 Trails  Summer Ski Trails Coordinator  Winter Ski Trails Coordinator  Multi-use Trails Coordinator | | Matt  Cam  Geo  Franco | |
|  | 7.3 XC development | | Ken A | |
|  | 7.4 Biathlon development | | Randy | |
|  | 7.5 Programs | | Cori | |
|  | 7.6 Marketing/Communications | | Christine | |
|  | 7.7 Funding | | vacant | |
|  | 7.8 Directors At Large | | Eric, Ken P | |
|  | 7.9 Secretary | | vacant, Christine | |
|  | 7.10 Vice President | | Christine | |
|  | 7.11 President | | Michael | |
|  | 7.12 Past President | | vacant | |

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| **8.0 IN CAMERA** |  |

**Adjournment @ 8:25pm** (see above)

**Next Meeting:** March 20th or March 27th – see email circulation to see which date will achieve Quorum.